



APPLICATION FOR GRANT OF CONDONATION FOR SHORTAGE OF ATTENDANCE

1.	Name		Register No.	
2.	Programme	Course		Date of Birth

3. Address of candidate :

Mobile No :

4.	Semester for which condonation for shortage of attendance is applied
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5.

S.NO.	TITLE OF THE PAPER	COURSE CODE	C.I.A. MARK	ATTENDANCE %	Initials of HOD	AMOUNT Rs.
1						
2						
3						
4						
5						
6						
7						
Total						

6. Students Signature :

Attendance Percentage Checked
And Verified with Department
CIA Register

Permitted / Not permitted (Office use only)

HEAD OF THE DEPARTMENT

CONTROLLER OF EXAMINATIONS

Note: This form should be submitted along with fee challan.

Applications received after the prescribed date will not be considered.

Condonation fees:	Attendance percentage	70 to 74 %	Rs. 300 per paper
		50 to 69 %	Rs. 500 per paper